## UNIVERSITY OF ENGINEERING AND TECHNOLOGY, MARDAN

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Office of the Registrar

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## NOTIFICATION

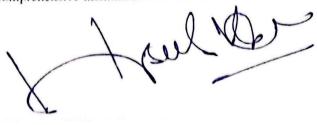
On the recommendation of the Institutional Quality Circle (IQC) in its 1st meeting held on 10th March 2025, the Honorable Vice Chancellor, University of Engineering & Technology (UET) Mardan, is pleased to constitute the following Institutional Performance Report (IPR) Preparation Committee for the purpose of preparing the IPR in accordance with PSG-2023 and compiling all required documentation:

1.	Dr. Fazal Muhammad	Convener
	Director QEC, UET Mardan	
2.	Mr. Khyber Khan Khattak	Member
	Director Clubs, UET Mardan	
3.	Mr. Imtiaz Ahmad	Member
	Deputy Director Admissions, UET Mardan	
-1.	Mr. Abdul Hafeez	Member
	Deputy Director Budget, UET Mardan	
5.	Mr. Muhammad Haseeb	Member
	Deputy Director P&D, UET Mardan	
6.	Engr. Zaid Yousaf	Member
	Deputy Registrar Academics, UET Mardan	
7.	Engr. Muhammad Humayun Khan	Member
	Manager Industrial Linkage, UET Mardan	
8.	Mr. Sufi Ali Ahmad	Member
	Senior Computer Technologist, UET Mardan	
9.	Mr. Sayyad Fawaz Khan, Office Assistant	Member
	Registrar Office, UET Mardan	
10.	Mr. Taimur Hayat,	Member
	Computer Operator, Examinations Section, UET Mardan	
11.	Mr. Tayyab Jan	Member
	Senior Library Assistant, UET Mardan	

## Terms of Reference (ToRs):

The committee shall:

- 1. Review the PSG-2023 Quality Assurance Framework and ensure alignment of the Institutional Performance Report (IPR) with the prescribed RIPE Standards.
- Collect and compile comprehensive institutional data from academic, administrative. financial, and support units to reflect performance across governance, teaching. research, student services, and quality assurance.
- Prepare the IPR using the standard template and structure provided by the QEC.
- 4. Ensure that evidence is properly cited and annexed with the report, including strategic plans, minutes, policies, financial reports, academic records, and other supporting documents.
- Engage stakeholders including faculty, students, and administrative staff to validate data and capture a comprehensive institutional reflection.



- Submit the draft IPR to the QEC for preliminary review and incorporate feedback before presenting the final version to the Institutional Quality Circle (IQC).
- 7. Maintain timelines as prescribed by the QEC to ensure readiness for the subsequent RIPE process and timely submission to HEC as part of the Yearly Performance Report (YPR).

Deputy Registrar (Estb)

## Copy to:

- Dean, Faculty of Engineering & Computing, UET Mardan.
- 2. All Heads of the Departments/Sections, UET Mardan.
- 3. Quality Enhancement Cell (QEC), UET Mardan.
- 4. Convener & Members of the Committee.
- 5. PS to Vice-Chancellor, UET Mardan.
- 6. PA to Registrar, UET Mardan.
- Personal Files.
- 8. Master File.

(Deputy Registrar (Estb)
University of Engineering &
Technology, Mardan